



Blue Sparrow Consultation Services

Pricing Guide and Cancellation Policy

- **Complimentary Initial Consultation:** Blue Sparrow provides a **FREE 30-minute initial consultation**.
 - During this conversation, an advocate or consultant will listen to your concerns, answer general questions, and discuss available support options based on your child's educational needs. This consultation helps both the family and Blue Sparrow determine whether Blue Sparrow Educational Consultant and Advocacy is the right fit for your child and family.
- **Blue Sparrow Consultant Basic Service Plan:**
 - The Blue Sparrow Basic Service Plan includes client consultation, parent support, and/or review of current IEP or 504 records only.
 - The Basic Service Plan does not include the advocates' or consultants' attendance at IEP or 504 meetings. Blue Sparrow will provide a client/consultant meeting recap regarding services by email only.
 - **Service Price:** \$75 per hour. One-hour minimum. This is a non-refundable service. Additional time is billed at \$15 per 30-minute interval.
- **Blue Sparrow Consultant Standard Service Plan:**
 - The Standard Service Plan includes client consultation, parent support, records review, written documentation, and attendance at one virtual client meeting.
 - A Blue Sparrow consultant will review the information provided and prepare general written student documentation to support parent understanding and planning.
 - Blue Sparrow will provide feedback, recommendations, and possible next steps based on the records provided, parent concerns, and desired outcomes, including a detailed review of the most recent evaluation, current IEP or 504 plan, and/or current student progress or report card.
 - Recommendations are provided to help parents feel informed, prepared, and confident when participating in their child's educational planning. Blue Sparrow will provide recommendations to the client by email only.
 - \$75 per hour with a three-hour minimum. This is a non-refundable service. Additional time is billed at \$15 per 30-minute interval.
- **Please note the following:**
 - If additional virtual meetings are requested, the Blue Sparrow Standard Service rate will apply.
 - If time and/or services exceed the allotted time on any selected plans, additional time will be billed at \$15 for every 30 minutes.

- Payment for services rendered is due 15 days from the invoice date. A late fee of \$25 for each month the payment is overdue may be charged.
- Payment may be made by Venmo or PayPal.
- Currently, Blue Sparrow attends only virtual meetings.
- Prices may vary depending on project size, materials, or custom requests.
- Please get in touch with Blue Sparrow for a personalized quote, i.e., mediation, state complaints, etc.
- Full Payment must be made before attending the first client/district official meeting after the initial consultation.
- All fees and hourly rates are subject to change.
- Payment plans may be arranged to help make services more accessible.
- If a Client does not attend an IEP/504 or Client meeting and/or cancels services on the day of the meeting, the Blue Sparrow Premium Amount will be billed to the Client.

➤ **Cancellation Policy:** Please review the following cancellation terms carefully. Your initials indicate that you have read, understood, and agreed to each item.

- Please initial after each item.
- Service cancellations must be submitted at least seventy-two (72) hours in advance. _____.
- All cancellations must be submitted by email only. No exceptions. _____.
- Clients using the Onboarding service feature will no longer have access to that feature after cancellation. _____.
- Cancellations will be time-stamped based on when the Blue Sparrow advocate or consultant receives the cancellation email, not when the email is sent. _____.
- Email: bluesparrowedgroupca@gmail.com
- Either party may cancel services in accordance with this policy. _____.
- Blue Sparrow Educational Consultant and Advocacy Group reserves the right to cancel, decline, or discontinue services due to unethical conduct, inappropriate treatment, inaccurate or invalid information, more than two (2) missed scheduled appointments, or lack of honesty or transparency. _____.
- Because Blue Sparrow Educational Consultant and Advocacy Group, LLC provides consultation and **non-attorney** advocacy services based on time and services rendered, cancellations **are not eligible for refunds** for services already provided. _____.

➤ *Blue Sparrow Educational Consultant and Advocacy Group, LLC is committed to supporting families who need guidance with their child's education.*

I read and understand the service plan agreement.

Blue Sparrow Educational Consultant & Advocacy Group

Signature: _____

Consultant Signature: _____

Printed Name: _____

Printed Name/Title: _____

Date: _____

Date: _____

Selected the _____ plan.

I understand that full payment must be made before the first IEP/504/ARD meeting _____. I also agree with the cancellation and late fee policies _____.

