



Blue Sparrow Educational Consultant & Advocacy Group Privacy and Professional Guidelines

Privacy Policy Commitment

Blue Sparrow Educational Consultant & Advocacy Group (“Blue Sparrow,” “we,” “our,” or “us”) is committed to protecting the privacy and confidentiality of the families and individuals we serve. We comply with applicable privacy and data protection laws and use client information only as necessary to provide professional consulting and advocacy services.

Information Collection

Blue Sparrow may collect personal information necessary to provide services effectively, including names, contact information, education records, and other relevant information. We limit the collection of information to what is reasonably necessary for consulting, advocacy, communication, and service-related purposes.

Use of Information

Information collected by Blue Sparrow is used solely to provide professional consulting and advocacy services. We do not share, sell, or lease personal information to third parties without explicit consent unless disclosure is required by law.

Sharing of Information

Blue Sparrow may disclose client information only when appropriate and limited to the circumstances described below:

Client Consent: We may share information with schools, agencies, or other professionals when the client or authorized representative has provided consent.

Service Providers: We may share limited information with trusted service providers who support our operations, such as secure data storage, website administration, and email communication services.

Legal Requirements: We may disclose information when required by applicable law or regulation, or when necessary to protect our rights, services, clients, or the safety of others.

Confidentiality

Blue Sparrow takes reasonable steps to keep the information it collects confidential and secure, including limiting access to authorized personnel, using secure storage practices, and sharing information only with consent or as required by law.

Legal Compliance

We comply with applicable privacy and data-protection laws, including the Family Educational Rights and Privacy Act (FERPA) and other relevant state and federal regulations.

Records

Blue Sparrow Educational Consultant and Advocacy Group, LLC maintains a policy of not collecting or retaining clients' original documents in hard copy. If appropriate, Blue Sparrow has the right to electronically file and print the necessary client documents for professional purposes only.

Third-Party Links

Our website may contain links to third-party websites. We are not responsible for the privacy practices of those websites.

Rights of Individuals

Families and clients may request access to their personal information, ask for corrections, and inquire about our data-handling practices during the service relationship. We are committed to addressing privacy-related concerns promptly and professionally.

Changes to the Privacy Policy

We may update this privacy policy to reflect changes in our practices or legal requirements. We will notify families and individuals of significant changes and make the revised policy available on our website.

Contact Information

For questions about this policy, please contact us at bluesparrowedgroupca@gmail.com.

